



Attendee Quick Start Guide

Conference Tracker Attendee App Layout

Navigation Bar
This will show all of your conference's available pages

Homepage
The Home Screen houses all of the important shortcuts pertaining to your event

Refresh App
Swipe down from the home page to refresh the application

Social Wall
Visit the main social feed of your conference and share posts

Surveys & Polls
View all posted surveys and polls

Announcements
View important announcements

Self Sign-In
Use your phone to sign in to your sessions

Profile
Edit your profile information and add a profile photo

Badge
Here you will see the options that attendees on the app can see

Sessions
View all of your conferences sessions and attend online presentations

Exhibitors
Shows all of the exhibiting vendors at your conference.

Appointments
Here, you can view, create and reschedule appointments

First Time Setup

1. You will be asked to log into your account. Enter the e-mail you used to register for the conference.
2. After the system finds your account, you will be asked to input your password.
3. Once entered, you will be given access to the Attendee app and all of its features.

Resetting Password

If you don't know your password, there is a password reset link on the Enter Password screen. Follow this simple process to set up a new password for your account.